



# Vantage Peer Mentors position description

## Role overview

The Vantage Peer Mentors are a group of Vantage alumni students, passionate about fostering social connections and providing peer support to the Vantage One cohort. This includes event planning, peer-led communications campaigns, and working with staff and faculty members for student engagement initiatives.

## Organizational Relationship

The Vantage Peer Mentor Team is a group of ten to twelve former Vantage College students who are invested in creating a sense of community within the current cohort of Vantage students. The Vantage Peer Mentors are supervised by a staff advisor (Coordinator, Student Academic and Development Services, Vantage College) and work closely with the Vantage College Staff & Faculty.

## Primary Functions

### Coordination and facilitation of student-focused events

- Organize and facilitate events throughout the academic year that connect both current and former Vantage One students.
- Apply a needs-based approach to envision, plan and implement various events geared towards supporting the current cohort of Vantage One students.
- Help expand new Vantage One students' social networks through personal interactions and facilitating wider campus connections.
- Support, enhance and develop the academic and social experiences of peers and build a sense of community within Vantage College.
- Participate in other internationally focused student organizations or leadership organizations

### Engage in personal and professional skill development

- Develop tangible skills that can be used in both an academic and career environment such as teamwork, professional communication, conflict management, meeting planning and facilitation, and network building.
- Assist in the planning and facilitation of the recruitment, interview, and selection process for incoming Vantage Peer Mentors in January and February 2018, gaining a new perspective on interview practices and expectations
- Actively participate in opportunities that are integrated into the curriculum of leadership development for UBC Peer Programs, which includes key training sessions in March, September and January.



### Provide excellent service to students and partners

- Use personal experiences in the Vantage One program to support and encourage new Vantage One students
- Introduce new Vantage One students to valuable campus resources and continue to build the current bank of resources

### Role model outstanding student leadership on campus

- Embrace the role as an ambassador for student leadership at UBC and as a representative of the Vantage Peer Mentors
- Understand the role of a Vantage Peer Mentor and active participant in the Peer Programs Network plays within the community of leadership on the UBC-Vancouver campus
- Uphold UBC's Respectful Environment Statement as a responsible member and ambassador of the UBC community

## Time commitments

### Important Dates

- Spring Welcome – March 28, 2020
- Peer Programs Launch and Learn – September 6, 2020

### Regular Meetings

- Monthly online check-ins/ assignments (May – August 2020)
- Weekly meetings – Tuesday 5:30-7:00pm (September – November 2020, January – March 2021)

PLEASE NOTE THAT THESE TRAINING SESSIONS AND REGULAR MEETINGS ARE MANDATORY AND IF YOU ARE A SUCCESSFUL APPLICANT, YOU WILL BE ASKED TO CLEAR YOUR SCHEDULE OF CLASSES OR OTHER COMMITMENTS DURING THIS TIME.

### Weekly Commitment

Successful candidates are asked to attend all weekly meetings as indicated above. Additionally, the Vantage Peer Mentors are expected to be available for classroom visits, Peer Mentor led events, and meet in committees throughout the academic year.

Peer Mentor events throughout the year.

### Desired skills and experience

- Be a previous student in the Vantage One Program, or scheduled for completion of program in July 2020.



- Knowledge and/or sensitivity to issues affecting Vantage One students and their transition to Canada and/or to UBC.
- Excellent organizational, communication, and interpersonal skills.
- A desire for personal and professional development.
- A commitment to promoting an inclusive and welcoming environment, both within and outside of the Vantage One Program.
- Demonstrated ability to adapt to new and challenging experiences with positive mind-set.
- Ability and willingness to work independently and as part of a team with students, volunteers, and staff.

## Benefits of participating in this role

### Develop professional skills

- Enhance leadership skills in the areas of communication, team-building, personal and professional growth, networking, and thoughtful inclusion of others
- Gain experience in identifying, organizing and facilitating events that effectively meet the needs and interests of a target audience
- Public speaking training and experience
- Gain experience in hiring and recruitment best practices
- Sponsored registration for the 2021 Student Leadership Conference

### Increased opportunity for partnerships with programs and peers across campus

- Participate in and contribute to a strong and dynamic culture of student leadership on campus
- Be a part of the broader Peer Programs Network, which engages both within and beyond the UBC campus community in support of and service to others.

## Contact information for questions

Sarah Baik, Coordinator, Student Academic and Development Services, Vantage College  
[Sarah.baik@ubc.ca](mailto:Sarah.baik@ubc.ca)