Vantage Peer Mentors position description

Role overview
The Vantage Peer Mentors are a group of Vantage College alumni, passionate about fostering social connections and providing peer support to Vantage One students. Their responsibilities include event planning, assisting students with first-year transition, peer-led communications campaigns, and working closely with Vantage staff and faculty members on student engagement initiatives. Furthermore, the Vantage Peer Mentors share their UBC experience and connect students with resources and support to help them navigate campus life.

This volunteer posting is for 10 Vantage Peer Mentors. Candidates must be undergraduate students who have completed the Vantage One Program, or be scheduled for completion of the program in July 2022.

Organizational Relationship
The Vantage Peer Mentors are former Vantage students representing Vantage One Arts, Engineering and Science programs, who are invested in creating a sense of community within Vantage. This group of student leaders is supervised by a staff advisor (Coordinator, Student Academic & Development Services, Vantage College) and works closely with Vantage staff & faculty, as well as campus partners, in various initiatives to enhance Vantage One students’ academic and social experience.

Primary Functions
Coordination and facilitation of student-focused events
- Organize and facilitate events throughout the academic year that connect both current and former Vantage One students.
- Apply a needs-based approach to envision, plan and implement various events geared towards supporting current Vantage One students.
- Help expand new Vantage One students’ social networks through personal interactions and facilitating wider campus connections.
- Support, enhance and develop the academic and social experiences of peers and build a sense of community within Vantage College.
- Support the planning and delivery of student engagement initiatives within Vantage College.
- Participate in other internationally focused student organizations or leadership organizations within UBC.

Engage in personal and professional skill development
- Develop tangible skills that can be used in both an academic and career environment such as teamwork, professional communication, conflict management, inclusive event planning, facilitation, and network building.
- Actively participate in opportunities that are integrated into the curriculum of leadership development for UBC Peer Programs, which includes key training sessions throughout the year.
- Engage in team building and professional development activities offered by Vantage College to the community of Vantage student leaders.
Provide excellent service to students and partners
- Use personal experiences in the Vantage One Program to support and encourage new Vantage One students in their transition to university.
- Introduce new Vantage One students to valuable campus resources and continue to build the current bank of resources.

Role model outstanding student leadership on campus
- Embrace the role as an ambassador for student leadership at UBC and as a representative of the Vantage Peer Mentors.
- Understand the role that a Vantage Peer Mentor and active participant in the UBC Peer Programs Network plays within the community of leadership on the Vancouver campus.
- Uphold UBC’s Respectful Environment Statement as a responsible member and ambassador of the UBC community.

Time commitments
The Vantage Peer Mentor Program’s expected commitment is from the end of June 2022 to March 30th, 2023. Please note that the training sessions and meeting times outlined below are mandatory and successful candidates will be asked to clear their schedule of classes or other commitments during this time.

General Commitments
Summer Online Training (June – August 2022):
- Community Building Education online course.
- Inclusive Event Planning online course.
- Synchronous and asynchronous role training.
- Synchronous Vantage Student Leaders Workshop (July – date TBD).
Participate in the Vantage College programming for Imagine UBC on September 6, 2022.

Regular Meetings
- Biweekly virtual 1.5-hours meetings from July – August, 2022 (to be scheduled with the team).
- Term 1: in-person team meetings every Monday 4:30pm-6:00pm, Monday September 12 to Monday December 5 (except holidays).
- Term 2: in-person team meetings every Monday 4:30pm-6:00pm, Monday January 9 to Monday March 27 (except holidays).

Weekly Commitment
Successful candidates must commit to approximately 3-5 hours per week in Terms 1 and 2, and 3-4 hours per week over the summer (June – August), including meeting times mentioned above. Additionally, the Vantage Peer Mentors are expected to be available for classroom visits, events they plan throughout the year, professional development opportunities outside of regular meeting times, and are encouraged to participate in additional extracurricular activities offered by Vantage faculty and staff.
Desired skills and experience

- Be a previous student in the Vantage One Program, or scheduled for completion of the program in July 2022.
- Be a UBC undergraduate student.
- An understanding and sensitivity to issues affecting first-year international students and their transition to Canada and UBC.
- Excellent organizational, communication, and interpersonal skills.
- A desire for personal and professional development.
- A commitment to promoting an inclusive and welcoming environment, both within and outside of the Vantage One Program.
- Demonstrated ability to adapt to new and challenging experiences with a positive mindset.
- Ability and willingness to work independently and as part of a team with students, volunteers, faculty and staff.

Benefits of participating in this role

Develop professional skills

- Enhance leadership skills in the areas of communication, team-building, personal and professional growth, networking, and thoughtful inclusion of others.
- Gain experience in organizing and facilitating events that effectively meet the needs and interests of a target audience.
- Public speaking training and experience.

Increased opportunity for partnerships with programs and peers across campus

- Participate in and contribute to a strong and dynamic culture of student leadership on campus.
- Be a part of the broader Peer Programs Network, which engages both within and beyond the UBC campus community in support of and service to others.

Contact information for questions

UBC Vantage College Student Services, students@vantagecollege.ubc.ca.