



Application for Priority Access to UBC-Vancouver Student Housing for Disability or Chronic Medical Reasons

ELIGIBILITY CRITERIA

To be eligible for priority access, for disability/chronic medical reasons, to residences managed by UBC Student Housing & Hospitality Services, students need to demonstrate their requirement for housing based on the functional impact of their condition. Students' medical documentation must provide detailed information about the functional impact of their disability/chronic medical condition in relation to their request for priority access to student housing. The documentation must be in keeping with requirements of UBC's Centre for Accessibility (see <https://students.ubc.ca/academic-success/academic-supports/academic-accommodations-disabilities/accommodated-documentation-guidelines>)

The reference to "disability" and/or "chronic medical condition" in this document refers to persons who:

- have a significant and persistent mobility, sensory, learning, or other physical or mental health impairment which may be permanent or temporary;
- experience functional restrictions or limitations of their ability to perform the range of life's activities; and
- may experience attitudinal and/or environmental barriers that hamper their full and self-directed participation in life.

Your letter of rationale should address:

- The functional impact of your disability/chronic medical condition that necessitates student housing. Please note medical documentation must be submitted to substantiate self-reports.
- If your condition is chronic/permanent. If temporary, please indicate expected end date.
- What your current means of transportation to campus is and if your disability impacts your ability to commute.
- If you do not receive student housing, where would you live and how would you travel to campus.
- If you require intermittent access to housing during the day for disability-related reasons. If so, describe.
- If you require specially adapted housing (e.g., wheelchair accessible) and if so, describe.

**Other requirements:**

Students living in student housing must be able to manage their living situation independently. We are not typically able to recommend students requesting priority access to student housing on the basis of seeking a supportive living environment for their mental well-being. All students must be capable of adhering to the policies and regulations set out by Student Housing and Hospitality Services.

Requests for student housing priority access for disability-related reasons should be made in a timely manner. Please note that approved priority access requests are filled, based on the availability of student housing units. Placements are typically offered in year-round housing.

Inquiries regarding specific placements should be directed to Natalie Tole, Residence Admissions and Assignments Manager, Student Housing & Hospitality Services (natalie.tole@ubc.ca 604-822-5899).

Credit Load Requirement: If a student is unable to meet Student Housing's credit load requirement for disability-related reasons (9 credits per term), he/she can make a request to their A & D Advisor to be considered eligible to remain in student housing with a minimum of 6 credits/term.

APPLICATION PROCESS:

1. Submit your residence application to UBC Student Housing & Hospitality Services online at: www.housing.ubc.ca
2. Submit a request for Priority Access for Disability/Chronic Medical Reasons to the Centre for Accessibility by:
 - completing the attached application form,
 - attaching your letter of rationale (see below for more information), and
 - attaching documentation of your disability.
3. A&D will review your application and submit its recommendation to Student Housing & Hospitality Services. We will also notify you of our recommendation.

Application Deadline: February 15



Disclosure Agreement

This form provides staff of the Centre for Accessibility with the client's consent for the release of relevant information from his/her file, to the extent necessary to ensure the provision of services. Subject to the laws of the province governing access to information (Freedom of Information and Protection of Privacy Act), The Centre for Accessibility will not release any identifying information about clients to any parties other than those involved in the provision of service to clients.

In matters of client appeals or complaints, the Centre for Accessibility is required to release client information to the appropriate UBC officials.

Client Name: _____ Student Number: _____

DISCLOSURE AGREEMENT:

I have read the above statement and hereby consent to the release of information from my file by the Centre for Accessibility, as deemed necessary.

Signature of the student: _____ Date: _____

Signature of the parent or guardian: _____ Date: _____

(A parental or guardian signature is required when the student is under 18 years.)

I **do not consent** to the release of information from my file by the Centre for Accessibility. I understand that my refusal to consent may limit provision of service that can only be delivered in consultation with officials of the University or other community agencies.

Signature of the student: _____ Date: _____

Signature of the parent or guardian: _____ Date: _____

(A parental or guardian signature is required when the student is under 18 years.)

