What is MURC?
The Multidisciplinary Undergraduate Research Conference (MURC) is a conference for UBC undergraduate students to showcase their research in front of their fellow UBC students, family, and friends. Since 2003, the conference allowed students to celebrate and showcase their research through presentations, while also allowing students to hear from faculty, researchers, and industry members through workshops, panels, and a keynote speaker.

For the twentieth anniversary MURC, our theme is \textit{Aspire and Inspire}. This year we aim to draw aspiration from the generations before us, and to pass on the inspiration to the future generations. By encouraging students to explore questions as holistic individuals, they draw on diverse life experiences and collaborations to inspire innovative solutions. We hope to showcase multidisciplinary fields and diverse perspectives to promote the pursuit of research with an interdisciplinary lens. This year MURC will be held in-person (with an online component) on Saturday, March 18, 2023 at the UBC Point Grey Campus.

Event volunteers are integral to the success of MURC. They will assist with the facilitation and logistics of the conference. In this role, they will have opportunities to interact with graduate student adjudicators and network with other student leaders and researchers on campus. Additionally, they will gain professional training in preparation for their role, and build on those professionals skills during the conference. Volunteers will be supported by the MURC Planning Committee and UBC Centre for Student Involvement and Careers (CSI&C) Staff.

Event Dates
- March 18, 2023 from 8:00 AM to 7:00 PM PDT
  - Divided into 3 shifts with the option to participate the full day in-person
    - 7:30 am - 10:00 am (online only)
    - 8:30 am - 3:30 pm (in person)
    - 2:00pm - 8:00pm (in person)

Contact Information
If you have any questions about the volunteer application or roles, please contact the MURC 2023 Volunteers Co-Directors, Evi Dorsch & Julia Do at murc.volunteers@ubc.ca
## Application Process & Timeline

### Recruitment Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 5th</td>
<td>Applications Open (<a href="#">application link</a>)</td>
</tr>
<tr>
<td>January 25th</td>
<td>Applications Close</td>
</tr>
<tr>
<td>February 6th - 10th</td>
<td>Interview period (online)</td>
</tr>
<tr>
<td>February 12th</td>
<td>Position offers sent out</td>
</tr>
<tr>
<td>February 18th @ 11:59PM</td>
<td>Deadline to accept position offer</td>
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</tbody>
</table>

### Pre-Conference Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td><strong>Thursday March 9th</strong>, 5:30-7PM [in person] with adjudicator mingle afterwards</td>
<td>Mandatory Training Session, you must attend ONE of these training sessions. The in-person sessions may be moved online depending on health restrictions.</td>
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<tr>
<td><strong>Saturday March 11th</strong>, 6-7:30PM [online]</td>
<td></td>
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<tr>
<td>Thursday March 9th, 7-8PM</td>
<td>Adjudicator Mingle</td>
</tr>
<tr>
<td>March 18th, 2023</td>
<td>MURC 2023</td>
</tr>
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Volunteer Roles

MURC 2023 will be in person with an online component. We will be accepting volunteers both in-person and online. Those interested in volunteering in-person for both shifts (all day) will be given preference.

In-Person Volunteers

In-Person volunteers will be tasked with several roles, including:

- Set up and/or takedown
- Assisting with pre-conference preparations as required
- Assisting with the facilitation, timing, and evaluation of presentations
- Moderating presentation sessions and introducing presenters
- Answering general inquiries from conference attendees and adjudicators
- Providing any additional logistical assistance to the MURC team and/or presenters as needed

Virtual Volunteers

Virtual volunteers will be tasked with several roles, including:

- Assisting with pre-conference preparations as required
- On an online platform:
  - Assisting with facilitation, timing, and evaluation of presentations on an online platform
  - Moderating presentation sessions and introducing presenters
  - Providing any additional logistical assistance as needed

Please note that this is not an exhaustive list of the tasks that volunteers will be assisting with during the conference. Tasks may vary based on the shift and operational needs of the event.

In-Person volunteers will be assigned to either the morning or afternoon shift, or both. Online volunteers will be assigned to one morning shift. Some volunteers will be scheduled in presentation rooms and will be paired off for each presentation wave.
Qualities in a strong applicant

- The ability to work independently and as part of a team
- Effective time management and organizational skills
- Adaptability and openness to new experiences
- Strong communication and interpersonal skills
- Interest in learning more about student development and research
- Previous public speaking experience is an asset, but it not required

Additional Perks of Volunteering

- Opportunity to network with other student leaders on campus and work in a collaborative team with other volunteers
- Opportunity to gain in-person events experience and learn about undergraduate research from a variety of disciplines at UBC
- Letter of Service upon request
- Panel and networking session with graduate student adjudicators to learn about different fields of research and get career advice or tips for getting involved with research
- Optional professional development opportunities

[HyperLink to Application Form]