



# Student request to change sex designation

Currently only two sex designation options, M or F, are available within UBC's Student Information System, and are collected and recorded for statistical purposes only. University records require one of these binary choices for statistical purposes and in order to comply with provincial reporting requirements. This information is not disclosed on transcripts or diplomas.

Read more about sex designation changes at [students.ubc.ca/enrolment/records/personal-information](https://students.ubc.ca/enrolment/records/personal-information).

Please fill in the information below and submit to your Enrolment Services Advisor (ES Advisor). If you don't have an advisor, you can email a copy to [questions@askme.ubc.ca](mailto:questions@askme.ubc.ca) or bring a copy in-person to Enrolment Services in Brock Hall.

## Student information

UBC student number \_\_\_\_\_

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

Date of Birth (year/month/day) \_\_\_\_\_

## What change would you like to make to your sex designation?

Male to Female

Female to Male

## Documents

Please check if you already have a degree, or diploma or certificate from UBC

Please check if you expect to graduate in the next three months

## Student declaration and signature

I understand that if my personal identification does not match the name I wish to place on UBC records, it is my responsibility to prove that I am the individual who belongs to this name.

Signature \_\_\_\_\_

Date (year/month/day) \_\_\_\_\_

Personal information you provide on this form is collected pursuant to section 26(c) of the Freedom of Information and Protection of Privacy Act ("FIPPA"). The information will be used for statistical purposes and in order to comply with provincial reporting requirements. Questions about the collection of this information may be referred to Jason Kwok, Associate Director of Student Systems and Record Management at [jason.kwok@ubc.ca](mailto:jason.kwok@ubc.ca).