**MAP THE SYSTEM**

**Official Terms and Conditions of Entry**

1. **BACKGROUND:** In June 2019, the University of Oxford is inviting representatives from some of the world’s top universities to compete in Map the System. As a partner in Map the System, the University of British Columbia through UBC’s Centre for Community Engaged Learning (“**CCEL**”), is holding its own UBC Map the System competition, the winners of which will receive a trip to Toronto, Ontario to compete at Ryerson University in the Map the System Canadian Finals on the 3rd and 4th of May, 2019 (the “**Canadian Finals**”).
2. **ELIGIBILITY:** The UBC Map the System competition (the “**Competition**”) is open to individuals or a team of up to five (5) individuals, one of whom must be a current UBC graduate or undergraduate student in good standing, or alumni of twelve (12) months from the date of registration (hereby referred to as a **“Participant”** or collectively as “**Participants**”).

A “student in good standing” at UBC is set out in the UBC calendar as students who pass all courses or attain a sessional average of 55% or more as long as they did not have a failed standing in any previous session.

Teams are encouraged to bring together individuals from diverse backgrounds or areas of study. Only teams of up to five (5) will be accepted.

1. **CONCEPT:** Participants will be asked to think of a social or environmental issue, conduct research, and present the issue in a way that people can share and learn from and present their unique problem landscape before a panel of judges.
2. **HOW TO ENTER:** To enter, the following rules apply:
3. Participants must complete a registration form, which can be found on the following website:

<http://mapthesystem.sbs.ox.ac.uk/take-part/>.

1. The registration form must include prescribed information about the Participant or each individual if participating as a team, and address the following questions:
2. What local or global issue will you or your team address?
3. In approximately 30 words, describe the local or global issue and explain why you or your team is interested in it and why it is important to resolve it; and
4. In approximately 150 words, provide a brief outline of you or your team’s unique solution to address the chosen local or global issue.
5. Each completed registration form must be submitted online to Oxford University at <https://oxfordsaid.eu.qualtrics.com/jfe/form/SV_doFa1eiU2VDHtZ3> before the Submission Deadline noted in section 5 below.

All registration forms will be reviewed, and any registration forms that are deemed to be late, illegible, incomplete, inaccurate, inappropriate, offensive, plagiarized, and otherwise, will be disqualified. The determination of whether a registration form is illegible, incomplete, offensive, late, etc. will be made by the judges assembled by the CCEL in its sole discretion and cannot be challenged.

1. **COMPETITION TIMELINES:**
2. Registration forms will be accepted starting on Monday, October 22nd, 2018.
3. To be eligible to proceed in the Competition, Participants must:
4. Complete and submit a registration form online (in accordance with section 4 above) on or before 11:59 p.m. (PST) on Sunday, January 27th, 2019 (the “**Registration Deadline**”).
5. Submit their final submission online at <https://oxfordsaid.eu.qualtrics.com/jfe/form/SV_czLBjVcZaZiBYlT> on or before 11:59 p.m. (PST) on Saturday, March 17th, 2019 (the “**Submission Deadline”**).
6. Submit their optional video presentation (if including in the submission) online at <https://oxfordsaid.eu.qualtrics.com/jfe/form/SV_0v4uPZov0XJY66p> on or before the Submission Deadline.
7. After the Submission Deadline, a committee from the CCEL will undertake an initial assessment of each submission in accordance with the judging criteria and choose up to six (6) UBC finalists (each to be hereby referred to as a “**UBC Finalist**” or collectively as “**UBC Finalists**”).
8. Each submission must include:
9. **A visual map:** The map represents the Participant’s research in an accessible, and succinct manner. This map can take different formats including prezis, infographics, and PowerPoint presentations.
10. **An analysis of the Participant’s research:** The analysis of the Participant’s findings in up to 3,000 words. This can be a written report or presentation.
11. **Bibliography:** The bibliography must cite the sources of the Participant for their research.

Each submission may include an optional 2-3 minute video presentation of the Participant’s research project.

1. UBC Finalists chosen will be asked to present their issue and solution before a group of judges chosen by a committee organized by CCEL on March 26th, 2019 **(the “UBC Final”).** Exact time for each presentation of the UBC Finalists will be set at a later date.
2. UBC Finalists will be notified by CCEL by 11:59 p.m. (PST) on Wednesday, March 20th, 2019.
3. After the presentations at the UBC Finals, CCEL judges will assess each of the presentations of the UBC Finalists in accordance with the judging criteria and choose a winning team (the “**Winning Team**”), a second place team (the **“2nd Place Team”**), and a third place team (the **“3rd Place Team”**)**.**
4. The Winning Team, the 2nd Place Team, and the 3rd Place Team (each to be hereby referred to as a “**Winner**” or collectively as “**Winners**”) will be announced at the UBC Final and UBC Finalists are expected to be available for the announcement.
5. **JUDGING CRITERIA:** The judging criteria for the Competition can be found on the following website:

http://ubc.ca1.qualtrics.com/CP/File.php?F=F\_0O0WS8vidr8Vhw9

Essentially, each registration form and presentation will be judged out of eighty (80) points using the following criteria for assessment:

Content (16 points);

Organization (16 points);

Language and Verbal Communication (16 points);

Presentation Style (16 points); and

Lessons Learned and Conclusion (16 points).

Application of the judging criteria and decisions related to disqualification are made by the CCEL judges in their sole discretion and are not subject to appeal or challenge.

1. **PRIZES:** Prizes will be awarded to the Winning Team, the 2nd Place Team, and the 3rd Place Team.

The Winning Team will receive:

1. One award of $500 CAD; and
2. Reasonable transportation costs for a trip to Toronto, Ontario to compete in the Canadian Finals at Ryerson University for up to three (3) members selected by the team and one educator/team support person.

The 2nd Place Team will receive one award of $250 CAD.

The 3rd Place Team will receive one award of $250 CAD.

1. The prizes must be accepted as awarded. No substitutions of the prizes are permitted except by UBC at its discretion. UBC reserves the right to substitute any of the prizes with other prizes of equal or greater value if any prize cannot be awarded as described for any reason. Prizes are non-transferable and are not redeemable for cash or credit, in whole or in part.
2. UBC may require Winners to sign a liability/publicity release, including a consent to UBC posting the Winner’s name and photograph on its website. If a Winner fails to return the contest documents within the time specified by UBC, s/he will forfeit their prize and an alternate Winner will be selected.
3. **GENERAL RULES**
4. By participating in this Competition, each Participant and Winner agrees to: (a) be bound by these Official Competition Terms and Conditions and the decisions of the CCEL; and (b) release and hold harmless UBC, and its Boards of Governors, officers, employees and agents from and against any and all liabilities, losses, claims, demands, costs and expenses (including lawyer’s fees and litigation expenses on a solicitor and own client basis) whatsoever to which any of them may become subject arising from any actions or omissions by the Participant.
5. By participating in this Competition each Participant and Winner agrees that UBC may post the Winner’s name on its website.
6. The decisions of CCEL judges in relation to this contest will be final and binding on all Participants.
7. UBC reserves the right to cancel, terminate, or suspend this Competition, at its discretion, at any time without prior notice.
8. Each prize claim is subject to verification by UBC and/or its designated representatives. Entries made with multiple addresses, under multiple identities, or through the use of any device or other method to enter multiple times or entries that are in excess of the permitted number of entries are automatically void. All contest entries obtained through unauthorized sources or which are incomplete or in any way not in compliance with these Official Competition Terms and Conditions are automatically void. UBC is not responsible for lost or late entries. UBC is not responsible for any miscommunications, failed communications systems, software malfunctions, or for any human errors in connection with this contest. UBC may suspend or terminate this Competition if UBC is of the view this contest’s administration or fair play has been compromised.
9. Your personal information is collected under the authority of Section 26(c) of the *Freedom of Information and Privacy Act* (FIPPA). This information provided to enter this Competition will be used only to administer this contest, and for no other reason. Questions about the collection of this information may be directed to [community.learning@ubc.ca](mailto:community.learning@ubc.ca).

This Competition is subject to all applicable laws of the Province of British Columbia and the laws of Canada, as well as these Official Competition Terms and Conditions.