Let’s extend MSP together

What do you need?

1. A scanned copy or a digital photo of your study permit
2. A computer, preferred, or a cellphone

Where should you start?

1. Apply online at my.gov.bc.ca/msp/account/prepare
Step One

MSP Account Change Request

What changes would you like to make?

MSP Account Holders can use this web application to update their current address. You will be required to upload a photo of your current address on this page.

Do not use this web application if your MSP account is not current.

If you have questions regarding your MSP account, please contact your Group Administrator.

Select all that apply:
- Update Address within BC (Address Update)
- Update/Correct Personal Information for A
- Add/Remove Spouse (includes Common Law)
- Update/Confirm status in Canada for A
  - New Temporary Permit (e.g. Study)
  - New Permanent Resident status
  - New Canadian Citizenship

Information collection notice

Keep your personal information secure – especially when using a shared device like a computer at a library, school or café. To delete any information that was entered, either complete the application and submit it or, if you don’t finish, close the web browser.

Need to take a break and come back later? The data you enter on this form is saved locally to the computer or device you are using until you close the web browser or submit your application.

Information in this application is collected by the Ministry of Health under sections 26(a), (c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for provincial health care benefits in BC and administer Premium Assistance. Should you have any questions about the collection of this personal information please contact Health Insurance BC.

I have read and understood this information.

Continue

← Check the box and click continue
Step Two

What changes would you like to request for your MSP account?

MSP Account Holders can use this web application to request account changes, corrections and submit supporting documentation to keep your MSP account information current. You will be required to upload supporting documentation to verify this information. Do not use this web application if your MSP Premiums are paid by your employer or you are a member of a group account. Please contact your Group Administrator.

If you have questions regarding supporting documentation or other frequently asked questions, please click here.

Select all that apply

- [ ] Update Address within BC (Address Update must be done by the Account Holder). If permanently moving outside BC, visit gov.bc.ca/leavingbcpermanently
- [ ] Update/Correct Personal Information for Account Holder or other Individuals on your Account (Name, Date of Birth, or Gender)
- [ ] Add/Remove Spouse (includes Common-law) and/or Children
- [ ] Update/Confirm status in Canada for Account Holder or other individuals on your Account
  - [ ] New Temporary Permit (e.g. Study or Work Permit)
  - [ ] New Permanent Resident status
  - [ ] New Canadian Citizenship

Continue

Cancel Request

Choose the options applicable to you
Step Three

MSP Account Change Request

1 Main Menu  2 Update/Confirm status in Canada  3 Supporting Documentation  4 Review & Submit

Personal Information

Account Holder Information
Please provide the Account Holder's personal information.

First name
Jane

Middle name (if applicable)

Last name
Doe

Gender
Male
Female

Birthday
September 17 1981

Personal Health Number (PHN)
9704 200 098
This number will be used to verify your MSP account.

Phone number
604-555-5555

Residential Address
Please provide the Account Holder's address information

Full street address or rural route
25 Lake Street

City
Vancouver

Postal or zip code
VS84R5

Need another address line?
Step Three

Province: British Columbia
Country: Canada

☐ Use this as my mailing address.
☐ I want to provide a mailing address that is different from the residential address above.

Account Holder's Current Status in Canada
- Canadian Citizen
- Permanent Resident
- Temporary Permit Holder or Diplomat
  - Work Permit
  - Study Permit
    - Religious Worker
    - Diplomat

Account Holder's Current Status in Canada

Update Spouse or Child Personal Information
Click the Spouse or Child buttons to update the legal name (including a name change as a result of marriage, separation or divorce), birthdate and/or gender of a spouse or child currently on your MSP account (not for adding or removing a spouse or child).

- Update Spouse (Includes Common-law)
- Update Child/Dependent Post Secondary Student

Continue
Cancel

You can add other family members [if applicable]

← Check the box as your MSP card and monthly invoices will be mailed to this address
Step Four

Documents Required

Your ID Requirements

Your ID requirements depend on which MSP account details you are changing. Please refer to the appropriate section to see which document(s) should be uploaded.

- Study permit [Open sample]
- Work permit [Open sample]
- Authorization to work in Canada under the Working Holiday program or International Experience Canada program: a letter confirming employment details including start date, end date and hours of work per week.
- Acceptance Fax from your diplomatic passport
- Permit indicating Religious Worker or confirmation of service for religious order
- Notice of Decision for Convention Refugee status

Upload your documents

Scan the document, or take a photo of it. Make sure that it's:

- The entire document, from corner to corner
- At least 1000 pixels wide x 1500 pixels tall
- Rotated correctly (not upside down or sideways)
- In focus and easy to read
- A JPG, PNG, GIF or BMP file (not a PDF)

You can upload more than one document [if applicable]
Step Five

MSP Account Change Request

Review your Request

Please print a copy of this request for your records.

Account Holder Information

Name: Jane Doe
Gender: Female
Birthdate: September 17th, 1981
Status in Canada: Temporary permit holder or diplomat > Studying in B.C.
Personal health number: 9704 200 098
Residential Address: 25 Lake Street
Vancouver, British Columbia, V5R4R5
Canada
Phone number: 604-555-5555

Supporting Documentation

You have uploaded the following documents. Please review to confirm that they are the correct documents and are readable (click for full size).
Step Five

Authorize your update request

I have received information about MSP and agree to abide by its terms and conditions. I understand the information I have given is collected under the authority of the Medicare Protection Act and may be used to assess eligibility for other Ministry of Health programs, and that practitioners who provide service(s) under MSP are required under the Medicare Protection Act to release information relative to those services to MSP to support claims for benefits.

I declare that all information provided is true and I understand that the Ministry of Health and/or Health Insurance BC may verify this information with immigration authorities, law enforcement authorities and other public authorities, agencies and persons, as appropriate.

I agree to keep my address up to date with Health Insurance BC, notifying them of any changes within 10 days of moving. I declare that all persons listed are residents of British Columbia. Resident means a person who is a citizen of Canada or is lawfully admitted to Canada for permanent residence, who makes his or her home in British Columbia, and is physically present in British Columbia for at least six months in a calendar year, or a shorter prescribed period, and includes a person who is deemed under the regulations to be a resident, but does not include a tourist or visitor to British Columbia.

Jane Doe, do you agree?
Yes, I agree

✓ Correct. You can submit your application now.

Submit Request