







# UBC COUNSELLING SERVICES

**ANNEX BUILDING** 

# LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the Counselling Services at UBC Point Grey Campus is on the traditional, ancestral, and unceded territory of the Coast Salish Peoples, including the territories of the xwməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlĭlwəta?/Selilwitulh (Tsleil- Waututh) Nations.









## **FRONT DESK**

- Warm and inviting atmosphere
- Comfort and privacy are our top priorities
- Assist in scheduling appointments and provide information about our services.
- ❖ Here to help!







# **ANNEX LOBBY**

- Safe and supportive environment
- Lobby design provides a sense of comfort, tranquility, and confidentiality







- Specifically for graduate students
- Safe haven to relax/reflect before sessions
- Goal is to maximize privacy and ensure confidentiality of graduate students





## COUNSELLOR'S OFFICE







#### **SETTING**

- Safe, non-judgmental space for students to express themselves
- Collaborate with students to identify goals, patterns, and personalized strategies

## INTERN'S OFFICE







#### **SETTING**

- Separate office for each intern
- Fully furnished with telephone, printer, and computer with necessary hardware/software
- Room temperature, lighting, and desk height control
- Secure webcam/drive to record counselling sessions
- Sound proofed

### COMPUTER PROGRAM TOOLS

#### COMMUNICATION



- Outlook Email
- Microsoft Teams T
- Zoom (Meetings) 🖂
- UBC Faculty and Staff Email (FASMAIL)





### Titanium:

- Creating appointments, schedules, viewing student information
- Can attach documentation to student file
- Automated email reminders about appointments for students
- Secure/safe for confidentiality







### **LIBRARY**

- Interns are provided with a UBCcard that they can use to borrow library materials and use library services.
- UBC Library is one of the largest research libraries in Canada, with 13 branches and divisions at UBC and at other locations.
- UBC Library's collections include books, ebooks, scholarly journals and articles, newspaper articles, dissertations and theses, videos, images, maps, manuscripts, music scores, digitized items and more.
- The Counselling Centre maintains a small library of relevant and up-to-date psychology books which interns can use.







# PHOTOCOPY ROOM

- General printing, copying, and shredding needs
- Space for mail sorting and other office/tech supplies
- Location is easily accessible for all staff





# KITCHEN & STAFF AREA

 Central hub for nourishment, connection, and rejuvenation

Staff can replenish energy, share camaraderie, and recharge their spirits







# HALLWAY

- Warm and welcoming
- Soft lighting and pictures





# DISABILITY ACCESS AND EMERGENCY ACCESS

- Designated parking
- Pathways to buildings with curb cuts
- Automatic doors or easily manipulated door handles
- Wheelchair/mobility aid accessible doorways
- Accessible washrooms
- Barrier-free access to safety exits
- Emergency exit ramp (Annex)









