



## Faculty Recommendation

A student has asked you for a Faculty Recommendation to help complete their application to coordinate a Student Directed Seminar (SDS). Before signing this form, please ensure you have been provided with information about the SDS program and the seminar that the student is proposing to coordinate. For more information about the SDS program, please visit: <https://students.ubc.ca/enrolment/courses/student-directed-seminars>.

We are most interested in your perspectives and insights about the student's:

- Interest in the field of the proposed seminar
- Ability to facilitate and lead the learning of others
- Ability to manage time, prioritize responsibilities, be reliable and demonstrate good judgment
- Ability to maintain professional learning relationships with others, especially mentors
- Leadership characteristics including: good communication, fairness, critical thinking, coachability

If you are not able to comment on these characteristics, please do not provide a recommendation. If you are able to comment, please answer the following questions with as much honesty as possible. Your comments will be **strictly confidential**.

If you have any questions, feel free to contact our program staff at [student.seminars@ubc.ca](mailto:student.seminars@ubc.ca).

**Recommendations are due on Sunday May 26th, 2024 at 11:59pm PST via email to [student.seminars@ubc.ca](mailto:student.seminars@ubc.ca).**

## Faculty Recommender Information

First Name

Last Name

Faculty/School

Department

Phone Number

E-mail address

Date

Signature

# Coordinator Information

Coordinator Name

Seminar Title

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## Recommendation Questions

1. How long have you known the student?

2. What has been your relationship to the student?

3. How would you assess the student's organization and coordination ability? Can you comment on the student's ability to seek and integrate help or feedback if/when needed? Do you have examples you could share?

4. Student Coordinators do not teach material but rather facilitate a learning experience with their peers. How would you assess this student's ability to facilitate as a leader without positioning themselves as an expert or teacher?

5. How would you assess this student's interest in and commitment to the proposed seminar format?

6. Please comment on the personal characteristics of this student (eg. responsibility, communication, leadership, etc.).

7. Do you have any additional comments regarding this student's ability to lead a Student Directed Seminar?