

IRINA FEDOROV (she/her)

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SUMMARY OF QUALIFICATIONS

- Leading and participating in policy analysis including anticipating relevant issues and challenges, analysis and synthesis of complex information, and development of recommendations/advice.
- Experience writing literature reviews and briefing notes, as well presenting work in public settings and fielding audience questions
- Demonstrated track record of conducting negotiations with government and non-governmental stakeholders.
- Ability to plan, organize, and coordinate large-scale projects/initiatives that includes budgeting accountability.
- Microsoft Word, Excel, PowerPoint, Outlook; Prezi; qualitative analysis software (Atlas.ti, MaxQDA); quantitative analysis software (Stata); reference management software (EndNote, Zotero)

EDUCATION

Masters of Arts in Political Science **2017-2019**
University of British Columbia, Vancouver, BC

- Relevant coursework including Qualitative Research Methods, Comparative Public Management, Statistical Research Methods

Bachelor of Arts (Honours) in Liberal Arts **2013-2016**
Minor in English and Public Administration/Public Policy
University of Victoria, Victoria, BC

SELECTED EMPLOYMENT HISTORY

Resource Policy Analyst: Energy Policy and Research Summer Internship **Summers 2015 & 2016**
Government of Alberta Ministry of Energy, Calgary, AB

- Policy development, analysis, and advice to senior management officials on issues relating to energy management in Alberta:
 - Responsibility for managing a portfolio of policy files including the accountability for the development and implementation of provincial environmental and sustainable resource management policies.
 - Provided analysis and advice on issues and projects to managers including urgent ministerial briefings required, directorate-wide work on energy and resource management.
 - Developed formal briefing materials such as briefing notes, discussion papers, memoranda to cabinet, presentations, speaking points, and policy papers, including the use of both qualitative and quantitative information resources.
 - Examples of specific duties and deliverables include:
 - Three separate versions of a presentation on accountability for post-secondary education (internal, Deputy Minister, central agencies).
 - Discussion papers “unpacking” the benefits of sustainable energy resource management in Alberta.
 - Draft language for a potential federal, provincial, and territorial accord on energy resource management.

Policy Consultant
Ontario Ministry of Children and Youth Services, Ottawa, ON

2014

- Provided policy analysis, development, and advice on issues related to registration for health care in Ontario.
- Developed an excellent ability to comprehend and interpret legislation, particularly legislation associated with freedom of information and personal privacy.
- Analyzed and provided recommendations/support on government legislative initiatives.
- Collected, formatted, analyzed, and formally reported on a range of statistical data and other information relating to eligibility and service issues within the Ministry.
- Policy research responsibilities regarding the development of privacy and audit protocols for data sharing agreements.
- Prepared briefing notes, reports, presentation, and discussion papers on pertinent registration and service issues when required.

Policy Research Assistant
Dr. Burt Davidoff, University of Victoria, Victoria, BC

2012-2014

- Planned and conducted comprehensive research on various aspects of child and youth policy, with emphasis on safety policies.
 - Undertook research and analysis on child safety policies in Canada, the europeanization of childcare policies in Europe.
 - Worked with highly confidential information, gained a firsthand knowledge of federal information and privacy legislation, and provided strategic advice on the direction and scope of the project as a whole.
- Assisted in the publication of two articles and one book:
 - "Towards and Integrated Approach? Child Safety Reforms in Canada and the European Union," *Policy and Society*, 19(2) 2003.
 - "Experiments in Child Safety Policy Integration in the European Union," *Journal of Common Market Studies*, 2003/2004.

ADDITIONAL EMPLOYMENT

Student Guide Program
National Historic Site, Vimy Ridge, France

2010-2012

- Led tours of historic site commemorating key World War I battles by providing information and answering questions from visitors with respect to Canadian military history

COMMUNITY LEADERSHIP

Board Member
Vancouver Public Library Board of Trustees

2016 - Present

- Contributed to the development of library policy and decisions around the allocation of City Council-approved funds for library purposes

VP Academic, Graduate Student Society
University of British Columbia

2016-2017

- Held elected office to represent the interests of graduate students across faculties on matters related to academics and research
- Represented the Graduate Student Society on a task force charged with reviewing policies and procedures around curriculum changes in academic departments
- Successfully lobbied for the introduction of a mandatory student consultation requirement before curriculum changes could be implemented